



Morgenroth Music Center Employment Application

An Equal Opportunity Employer

All applicants are considered without regard to race, color, gender, religion, national origin, age, marital or veterans status, mental or physical disability unrelated to job performance or any other legally protected status.

POSITION APPLYING FOR: _____ DATE: _____

PERSONAL INFORMATION

Legal Name: First _____ Last _____ Middle Initial _____

Address: Street _____ City _____ State _____ Zip Code _____

() _____ () _____

Home Telephone _____ Other Telephone _____

E Mail Address _____ Social Security # _____

Driver's License # _____ State _____ Exp Date _____

(if position requires operation of a company vehicle)

Are you legally eligible for employment in the US? _____ Yes _____ No

United States Visa Status, if applicable: _____

Have you been convicted of a felony? _____ Yes _____ No

If yes, please explain circumstances: _____

Are you at least 18 years old? _____ Yes _____ No

POSITION INFORMATION

Position (s) applying for: _____ Salary desired: \$ _____

Employment status desires _____ Full Time _____ Part Time _____ Temporary

What hours are you able to work? _____

If hired when could you start? _____

How did you hear about this job? _____

EMPLOYMENT HISTORY

(most recent first)

1. Job Title:	Duties:	
Employer:		
Dates of Employment (month / year) From: _____ To: _____		
Starting Salary: _____	Ending Salary: _____	___ Full Time ___ Part Time ___ Temp
Employer's Address:		
Supervisor: _____	May we contact? ___ Yes ___ No	Phone: _____
Reason for Leaving:		
2. Job Title:	Duties:	
Employer:		
Dates of Employment (month / year) From: _____ To: _____		
Starting Salary: _____	Ending Salary: _____	___ Full Time ___ Part Time ___ Temp
Employer's Address:		
Supervisor: _____	May we contact? ___ Yes ___ No	Phone: _____
Reason for Leaving:		
3. Job Title:	Duties:	
Employer:		

Dates of Employment (month / year) From: _____ To: _____	
Starting Salary: _____	Ending Salary: _____ <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temp
Employer's Address: _____	
Supervisor: _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No Phone: _____
Reason for Leaving: _____	
4. Job Title:	Duties:
Employer: _____	
Dates of Employment (month / year) From: _____ To: _____	
Starting Salary: _____	
Employer's Address: _____	
Supervisor: _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No Phone: _____
Reason for Leaving: _____	

EDUCATION

Type of school	Name and Location	Dates Attended	Degree Received	Subjects Studied	Did you graduate?
High School	_____				

College / University	_____				

Graduate School	_____				

Tech School	_____				

Other	_____				

Special courses, training or experience acquired, including military experience: _____

SKILLS

Clerical / Office skills		
Computer skills	Name of software: _____	__ PC __ Mac __ WPM
Languages		
Other special knowledge or skills		

Please describe any other experience, skills or abilities that would be helpful in considering you for this position: _____

CERTIFICATIONS & AUTHORIZATION

I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that any misrepresentations or omissions of facts in this application are grounds for disqualification from further consideration or for dismissal from employment.

I authorize the company to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position.

If employed, I agree to conform to the rules, regulations and policies of the company. I understand that I will be an employee "at will" and either the company or I may terminate my employment at any time for any reason not in violation of law.

I hereby acknowledge that I have read and fully understand the foregoing and seek employment under these conditions.

Applicant Signature

Date